



Facility

Name: *Covenant School* **License Number:** *94647*
Address: *1601 Barbara Loop SE, Rio Rancho, NM 87124*
Phone: *5059944600* **Fax:** **E-mail:** *hforce@covenantschools.com*

License Information

Type: *5 Star FOCUS Child Care Center* **Status:** *Licensed* **Issue Date:** *08/06/2017* **Expiration Date:** *08/05/2018*

Capacity

Over Age 2: *136* **Under Age 2:** *62* **Night Care:** *0* **Playground:** *68*
Square Footage: *0*

Census

Over 2: *112* **Under 2:** *29*

Classrooms

Number of Classrooms: *10*

Days and Hours of Operation

Monday <i>6:00 AM - 6:00 PM</i>	Tuesday <i>6:00 AM - 6:00 PM</i>	Wednesday <i>6:00 AM - 6:00 PM</i>	Thursday <i>6:00 AM - 6:00 PM</i>	Friday <i>6:00 AM - 6:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *06/06/2018* **Time In:** *8:25 AM* **Time Out:** *1:16 PM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	Not Inspected
8.16.2.11 B Renewal of License	Not Inspected
8.16.2.11 D Non-transferable Restrictions of License	Not Inspected
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	Not Inspected
8.16.2.17 E, F Surveys for Child Care Facilities	Compliance
8.16.2.18 D Complaints	Not Inspected
8.16.2.21 A Licensing Requirements	Compliance
8.16.2.21 B Capacity of Centers	Compliance
8.16.2.21 C Incident Reporting Requirements	Not Inspected

Administrative Requirements

8.16.2.22 A Administrative Records	Compliance
8.16.2.22 B Mission, Philosophy and Curriculum Statement	Not Inspected
8.16.2.22 C Policy and Procedures	Compliance
8.16.2.22 D Family Handbook	Not Inspected
8.16.2.22 E Children's Records	Non-compliance

Of the 26 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.

Regulation: 8.16.2.22.E.2.b.

Date to be Completed: 07/06/2018

Of the 26 children's records reviewed, 1 is/are missing the name and telephone number of a physician or emergency medical center authorized by a parent or guardian to contact in case of illness or emergency. See Children's Records 8.16.2.22 form for the child(ren) with missing information.

Corrective Action Plan

Parents will be advised to review and add missing information. The center will review all children's records to ensure contact information for a physician or medical center is on file.

Regulation: 8.16.2.22.E.2.c.

Date to be Completed: 07/06/2018

Administrative Requirements (*continued*)

8.16.2.22 F Personnel Records	Compliance
8.16.2.22 G Personnel Handbook	Not Inspected

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements	Compliance
8.16.2.23 B Staff Qualifications and Training	Compliance
8.16.2.23 C Staff/Child Ratios and Group Sizes	Compliance

Services & Care of Children

8.16.2.24 A Guidance	Compliance
8.16.2.24 B Naps or Rest Period	Compliance
8.16.2.24 C Additional Requirements for Infants and Toddlers	Compliance
8.16.2.24 D Diapering and Toileting	Compliance
8.16.2.24 E Additional Requirements for Children with Special Needs	Compliance
8.16.2.24 F Additional Requirements for Night Care	N/A
8.16.2.24 G Physical Environment	Non-compliance

Materials were not cared for and organized by type and labeled with words and/or pictures where appropriate. Music containers and sensory containers not labeled in the Beg. B.

Corrective Action Plan

Materials will be well cared for and organized by type and labeled with words and/or pictures where appropriate.

Regulation: 8.16.2.24.G.6.

Date to be Completed: 07/06/2018

Materials were not cared for and organized by type and labeled with words and/or pictures where appropriate. Brown wooden shelf of containers not labeled in Tod. A

Corrective Action Plan

Materials will be well cared for and organized by type and labeled with words and/or pictures where appropriate.

Regulation: 8.16.2.24.G.6.

Date to be Completed: 07/06/2018

8.16.2.24 G Physical Environment (continued)**Non-compliance**

Materials were not cared for and organized by type and labeled with words and/or pictures where appropriate. Manipulative containers containing animals, blocks not labeled in Two B.

Corrective Action Plan

Materials will be well cared for and organized by type and labeled with words and/or pictures where appropriate.

Regulation: 8.16.2.24.G.6.

Date to be Completed: 07/06/2018

Materials were not cared for and organized by type and labeled with words and/or pictures where appropriate. Block container and sensory containers not labeled in Two A.

Corrective Action Plan

Materials will be well cared for and organized by type and labeled with words and/or pictures where appropriate.

Regulation: 8.16.2.24.G.6.

Date to be Completed: 07/06/2018

8.16.2.24 H Social-Emotional Responsive Environment

Compliance

8.16.2.24 I Equipment and Program

Compliance

8.16.2.24 J Outdoor Play Areas

Compliance

8.16.2.24 K Swimming, Wadding and Water

Not Inspected

8.16.2.24 L Field Trips

Not Inspected

Food Service**8.16.2.25 B Meals and Snacks**

Compliance

8.16.2.25 C Menus

Compliance

8.16.2.25 D Kitchens**Non-compliance**

A food is not properly stored; the item is not labeled and dated. Crackers were not dated in Two A.

Corrective Action Plan

The person responsible for food service will be instructed in proper food storage.

Regulation: 8.16.2.25.D.4.

Date to be Completed: 07/06/2018

8.16.2.25 D Kitchens (*continued*)**Non-compliance**

A food is not properly stored; the item is not labeled and dated. Animal cookies were not dated in Tod A. Corrected on site.

Corrective Action Plan

The person responsible for food service will be instructed in proper food storage.

Corrected on site.

Regulation: 8.16.2.25.D.4.

Date to be Completed: 06/06/2018

A food is not properly stored; the item is not labeled and dated. Pretzels and chocolate chip cookies are not dated in Adv. B.

Corrective Action Plan

The person responsible for food service will be instructed in proper food storage.

Regulation: 8.16.2.25.D.4.

Date to be Completed: 07/06/2018

The refrigerator in Tod A does not maintain a temperature of 41 degrees (Fahrenheit) or below. Temp. reading was 45.

Corrective Action Plan

The center will obtain a working thermometer, have the refrigerator serviced.

Regulation: 8.16.2.25.D.6.

Date to be Completed: 07/06/2018

8.16.2.25 E Meal Times

Compliance

Health & Safety Requirements

8.16.2.26 A Hygiene

Compliance

8.16.2.26 B First Aid Requirements

Compliance

8.16.2.26 C Medication

Compliance

8.16.2.27 A-D Illness Requirements for Centers

Compliance

8.16.2.28 A-H Transportation Requirements for Centers

Not Inspected

Buildings, Grounds & Safety

8.16.2.29 A Housekeeping

Compliance

8.16.2.29 B Pest Control

Compliance

8.16.2.29 C Mechanical Systems

Compliance

8.16.2.29 D Water and Waste

Compliance

Buildings, Grounds & Safety (continued)

8.16.2.29 E Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.29 F Exits and Windows	Compliance
8.16.2.29 G Toilet and Bathing Facilities	Compliance
8.16.2.29 H Safety Compliance	Compliance
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.29 J Pets	N/A

Additional Comments

None

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Kia Kennedy*



Facility Representative: *Hannah Force*